

Person Specification

Post: IT Systems & Networking Technician

| Attributes | Essential | Desirable | Method of Assessment |
|------------------------------------|--|---|----------------------------|
| Qualifications | <p>Qualified to NVQ Level 3 in IT equivalent IT qualification such as Advanced ECDL or</p> <p>At least 2 years' experience in a similar position</p> | <p>MCSA or equivalent recognised industry qualification.</p> <p>ITIL Foundation Qualification</p> | Application/Interview |
| Experience & Knowledge: | Experience of Windows Operating systems, Active Directory Management and Group Policy | Large scale LAN Knowledge | Application/Interview |
| | Windows Server knowledge | VMware knowledge | Application/Interview |
| | A good working knowledge of Microsoft client operation systems and printer support | Knowledge of current NHS Information Technology issues, standards and procedures | Application/Interview/Test |
| | Working knowledge of principles governing confidentiality and security of personal data | Knowledge of ISO 27001:2013 | Application/Interview/Test |
| | Working knowledge of anti-virus and security related systems and best practices | Veeam Knowledge | Application/Interview |
| | Exchange mailbox knowledge | | Application/Interview |

Date Prepared: Thursday, 06 September 2018

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| Skills: | Ability to organise self and others and to work on own initiative | | Application/Interview |
| | Ability to work to deadlines, prioritise tasks and manage in a busy pressurised climate | | Application/Interview |
| | A proactive approach to problem solving and able to identify and resolve problems | | Application/Interview/Test |
| | Have a strong customer oriented approach | | Application/Interview/Test |
| | Good written and oral skills | | Application/Interview |
| | Good health and safety awareness including manual handling. | | Application/Interview |
| Other: | Flexible approach to work. | | Application/Interview |
| | Flexibility of working hours | | Application/Interview |
| | Supportive of staff and colleagues. | | Application/Interview |
| | Proven self-development. | | Application/Interview |
| | Ability to present a professional image. | | Application/Interview |